

City of Dunwoody
41 Perimeter Center East Ste 250
Dunwoody, GA 30346
Phone (678) 382-6700
Fax (770) 396-4705

DEPARTMENT OF FINANCE

**CITY OF DUNWOODY BUSINESS REGISTRATION
OFFICIAL MAIL, LOCATION, OR DESCRIPTION CHANGE REQUEST**

Account#: _____

Name: _____

Mailing Address: _____

INTER OFFICE USE ONLY											
DATE ISSUED: _____ Permit No.: _____ SIC/NAICS No.: _____ Class _____ Type _____											
ZONING: APPROVED _____ DENIED _____ BY _____ DIST. _____ LOT _____ BLOCK _____ PARCEL _____											
CLEARANCES: POLICE _____ FIRE _____ HEALTH _____ CO _____ H.O.P. _____ OTHER _____											
(Please Enter New Mailing Address Above/ Print items 1-12 in blue or black ink./ Your signature is required in item 11.)											
1. Change Address Of: Description <input type="checkbox"/> Mailing <input type="checkbox"/> Owners <input type="checkbox"/> Business(Physical) <input type="checkbox"/>											
2. Type of Ownership Change (circle one) From: Single Partnership/Association Corporation To: Single Partnership/Association Corporation											
M M D D Y Y Y Y M M D D Y Y Y Y											
3. Move Date: _____ 4. Status Change Date: _____											
5. Account No. _____											
6. Old Business Name _____											
7. New Business Name _____											
8a. If Business Moved, Print Business Name _____											
8b. OLD Address _____											
8c. OLD APT. or Suite# _____											
8d. OLD CITY _____ 8c. State _____ 8d. ZIP _____											
9a. NEW Address _____											
9a. OLD APT. or Suite# _____											
9b. NEW CITY _____ 9c. State _____ 9d. ZIP _____											
10a. OLD Business Process Description _____											
10b. NEW Business Process Description _____											
M M D D Y Y Y Y											
11. Print and Sign Print: _____ Sign: _____											
12. Date Signed: _____											
OFFICIAL USE ONLY Received Date _____ BY _____											

Mail To: City of Dunwoody, Finance Department
41 Perimeter Center East, Suite 250, Dunwoody, GA 30346
Change of Information (Revised 10.27.09)